



West Virginia
WorkForce

TRG Career Fair Monday, November 30, 2009

Attention Charleston Area Job Seekers!

TRG Customer Solutions has immediate openings!!

Apply in person

Monday, November 30, 2009

9 a.m.-4:30 p.m.

**Charleston WorkForce West Virginia Center
1321 Plaza East (across from the ball park)**

Bilingual applicants and

Persons with disabilities are encouraged to apply.

EMPLOYMENT OFFERS WILL BE MADE THAT DAY!

LEAVE WITH A JOB IN HAND!!!!

Job description for Customer Service Representative: HS/GED. Must pass a criminal back ground check and drug test. 6 months customer service experience. Will receive inbound calls, assist customer with operating system issues related to internet and hardware/software, perform follow-up actions, response to email messages, assist customers with install and uninstall, will troubleshoot, answer questions regarding customers utilization of services, as well as add on services, must be able to handle difficult or agitated customers, and convey genuine empathy, and the ability to write in a professional manner and professional conduct. Must be able to type 25 wpm. Days and hours will vary - different shifts available. Benefits to be discussed at interview.



www.workforcewv.org 1-800-252-JOBS (5627)